

# Vote-by-Mail Public Inspection



F.S. §101.572 Public inspection of ballots - (2) A candidate, a political party official, or a political committee official, or an authorized designee thereof, shall be granted reasonable access upon request to review or inspect ballot materials before canvassing or tabulation, including voter certificates on vote-by-mail envelopes, cure affidavits, corresponding comparison signatures, duplicate ballots, and corresponding originals. Before the supervisor begins comparing signatures on vote-by-mail voter certificates, the supervisor must publish notice of the access to be provided under this section, which may be access to the documents or images thereof, and the method of requesting such access. During such review, no person granted access for review may make any copy of a signature.

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## Vote-by-Mail Signature Observation Outline

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- Publish notice regarding access information – dates and times of observation, how to book viewing access appointment.

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- Observers will book their viewing appointment using an online booking service; appointments must be made 24hrs in advance (when possible), 1 hour appointment times, 30-minute viewing/30-minute overview, limited to 4 viewers during each viewing session.

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- Upon arrival at the SOE warehouse entrance, staff will greet the observer to provide them with a Public Access badge and to check them into our Lobby Visitor system. The badge will have their photo, name and reason for visit. Check-in also begins their appointment time.

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- Four desktops with the signature observation application will be available in the Vote-by-Mail Signature Verification Room. An employee is assigned to the room to provide assistance specifically to the observers. No cell phones or other recording devices will be permitted. If at any point this rule is not followed, observers will be asked to leave and future access will be forfeited.

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- Observers that wish to question the validity of a signature will be instructed to print the signature comparison screen. The lead employee will gather the research to review with the viewer during their 30-minute overview.

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